

Biosecurity checklist

– Open Pest Free sanctuaries



Department of
Conservation
Te Papa Atawhai

- Form is to be completed by researchers and anyone intending to handle wildlife.

Items being transported must have been:

- Scrubbed clean of all soil, seeds and vegetation
- Checked for the presence of rodents and invertebrates
- Treated with sterigene if necessary as detailed on Form B

Your name: _____

Inspected date: _____

Item	Required actions	Done	Inspected by DOC/comment
<p>Will you have a permit to handle wildlife? Have you or your equipment been in contact with wildlife or captive birds? eg. chickens, parrots within the last 3 months. If Yes to any of these, you must <u>also</u> complete the Hygiene checklist on the next page.</p> <p style="text-align: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></p>			
Packs	Have I emptied my pack entirely, vacuumed it out and checked to ensure all seams and side pockets are free of insects, seeds and dirt?	<input type="checkbox"/>	<input type="checkbox"/>
Boots/other footwear	Have I checked and cleaned the tread thoroughly? Have I inspected the laces, inner sole, inside folds or flaps in my footwear for soil and seeds?	<input type="checkbox"/>	<input type="checkbox"/>
Clothing	Have I washed and checked all clothing especially fibre pile and wool and are all seeds removed? Have I checked and cleaned all pockets? (Turn pockets out for washing.)	<input type="checkbox"/>	<input type="checkbox"/>
Socks	Have I inspected my socks for seeds, including turning them inside out?	<input type="checkbox"/>	<input type="checkbox"/>
Raincoat/jacket, overtrousers, outer garments	Have I checked and thoroughly cleaned all velcro and seams, to remove all soil and seeds?	<input type="checkbox"/>	<input type="checkbox"/>
Bedding	Have I shaken my sleeping bag out and checked for stowaways? (Seeds, invertebrates, rodents.)	<input type="checkbox"/>	<input type="checkbox"/>
Tents (for islands that have authorised camping)	Shake out and check camping gear thoroughly. Pack into bags with zips and do up tight.	<input type="checkbox"/>	<input type="checkbox"/>
Food	Have I washed all potatoes and other root vegetables e.g. carrots and kumara, so that they are free of soil? Have I checked the vegetables that have potential hiding places for insects for invertebrate presence e.g. all leafy green vegetables, broccoli, parsley? <i>Buy prewashed veges. Once on the island all food must be kept inside containers or within the bunkhouse and regularly inspected for pests.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Field equipment	Have I thoroughly cleaned all my equipment in sterigene and checked it is free of any invertebrates, seeds or dirt?	<input type="checkbox"/>	<input type="checkbox"/>

Your signature: _____

Signature: _____

Hygiene checklist



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You must complete this checklist and take the required actions before arriving at quarantine if:

- **you have a research permit and intend to handle wildlife**
- **you or your equipment have come into contact with wildlife or captive birds within the last three months;**
- **you have visited a poultry farm, aviary or other captive institution; or**

Viruses can survive for many years in the scabs of infected birds. **Minute particles of the scabs can get on equipment and clothing.** You can buy the antiviral product sterigene from your local vet who can give you more instructions on how to use them.

Sterigene should be used at a dilution of 1:20 for soaking or a 1:50 dilution for cleaning dirty surfaces. Sterigene can also be used in the washing machine instead of washing powder – use 50ml undiluted for a 4.5 kg load of washing.

Items to clean	Required actions	Done	Group done (Group Leader to complete)
All clothes including hats, raincoats, etc.	Wash or soak in sterigene.	<input type="checkbox"/>	<input type="checkbox"/>
All footwear	Scrub clean and wipe down with sterigene. Soak the tread in sterigene solution for 10 minutes.	<input type="checkbox"/>	<input type="checkbox"/>
All washable field equipment including mist nets, hand nets, capture bags, gloves etc.	Soak or wash with sterigene and then rinse thoroughly with clean water. Mist nets can be washed in the washing machine in cloth bags.	<input type="checkbox"/>	<input type="checkbox"/>
All submersible field equipment including callipers, banding pliers, pitfall traps, mist net poles etc.	Soak in sterigene for 10 minutes.	<input type="checkbox"/>	<input type="checkbox"/>
All non submersible field equipment including spring balances, electronic gear, notebooks, burrow scopes etc.	Thoroughly wipe with sterigene to clean all surfaces and crevices.	<input type="checkbox"/>	<input type="checkbox"/>
All transfer boxes	Scrub inside and out with sterigene.	<input type="checkbox"/>	<input type="checkbox"/>
All disposable equipment e.g. gloves, transport box linings etc.	Purchase new supplies. Disposables may not be reused.	<input type="checkbox"/>	<input type="checkbox"/>
You	Have a full shower, wash hair, and clean nails.	<input type="checkbox"/>	<input type="checkbox"/>

Note: unused or brand new field equipment is exempt from these requirements.

Departure date: _____

Your name: _____

Your signature: _____

Signature: _____