

**Wellington Te Rūnanga Papa Atawhai o Te Upoko o
te Ika Conservation Board**

Annual Report 2021-2022



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**Presented to the New Zealand Conservation Authority
pursuant to Section 6(O) of the Conservation Act 1987**

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1. Chairperson's report

Tēnā koutou e ngā rangatira e ngā **whaea**

This is my last annual report as Board Chair and after servicing six years on the Board I will be standing down at the end of June 2022.

One of the highlights of my time on the board has been the implementation of the Wellington CMS. Whilst CMS reporting still has its challenges, there have been improvements made and this has been done by working closely with DOC staff.

I've enjoyed the many site visits and meetings with the people of community groups. I have fond memories of trips to Kapiti and Mana and a trip in the driving rain, organised by Fish and Game to JK Donalds Reserve (Wairarapa Moana).

Board meetings

Even with the ongoing restrictions related to COVID, our Board meetings have been well attended again this year and have managed to hold five out of the six meetings in person. We have a full membership complement.

Our first meeting of the year was held in July 2021, attended by outgoing members and incoming members.

At our November meeting, we had an update on Wild Animal Control from Dave Carlton and Tim Gale of the Game Animal Council attended and presented to the Board on the work that they do.

At our May meeting, we had two presentations, one being on the Te Apiti Masterplan which was presented by Moana Smith-Dunlop (Operations Manager, Manawatu); Jon Roygard of Horizons and Jeff Baker of Palmerston North City Council. The second presentation was given by Sam Rowland (Principal Strategy Implementation Advisor) on Te Mana o te Taio (Biodiversity Strategy).

Site visits

During the reporting year, The Board have only had two site visits, one in February to Lake Wairarapa Moana which was led by Matt Kavermann of Fish and Game and one in April to Waikanae Estuary Scientific Reserve. The Board heard from Waikanae mana whenua of Te Ātiawa ki Whakarongotai and GroundTruth about the Jobs for Nature project that builds on the Waikanae ki Uta ki Tai (WKUKT) 'mountains to sea' project to restore the river catchment's health. The board was shown around the estuary by members of Friends of the Waikanae River.

The works of the Board would not be possible without the Department of conservation staff who support and administer the Board led by Director Operations Lower North Island, Jack Mace who has recently been appointed permanently into the role. We also saw the return of Chris Visser to the role of Statutory Manager after her secondment to the Role of Operations Manager ended.

Nga mihi nui



Esher Dijkstra
Chair

2. Introduction

This is the eighth Wellington Conservation Board Annual Report. Section 6(O) of the Conservation Act requires conservation boards to provide the New Zealand Conservation Authority (the Authority) with an annual report as soon as practical after 30 June each year. In recognition of this requirement the Wellington Conservation Board submits this annual report.

Conservation boards are appointed by the Minister of Conservation under section 6(P) of the Conservation Act 1987. Board functions are outlined in section 6(M) and the powers, which enable the conservation boards to carry out those functions, are under 6(N) of the Act.

Conservation boards are independent advisory bodies, established by statute. They represent the community and offer interaction between communities and the Department of Conservation (the Department), within their area of jurisdiction.

Conservation boards have several statutory roles under various Acts including:

- The recommendation of the Wellington Conservation Management Strategy (CMS) to the Authority for approval.
- Advising the Department and the Authority on how conservation management strategies and plans will be put into practice.
- Reporting on the implementation of the CMS.
- The approval of conservation management plans (CMP).
- The recommendation of national park management plans to the Authority for approval.
- Advising the Department and Authority on conservation matters, and proposed changes to status of land of national and international significance.
- Liaising with the regional Fish and Game Council on conservation matters; and
- Carrying out other powers delegated by the Minister of Conservation, the Conservation Act or any other Act.

Conservation boards also have several functions under section 30 of the National Parks Act 1980. These functions include recommending the review or amendment of national park management plans and recommending approval of these plans by the Authority.

3. Conservation Board Region

Wellington Conservation Board

The Wellington Conservation Board's area of jurisdiction covers the area of 2,974,763.62 hectares. The jurisdiction extends from the bottom of the North Island to the mouth of the Turakina River in the west, up the Turakina River and over the top of the Ruahine Forest Park, down the eastern boundary of the Forest Park and then out across to the east coast near Waimarama. It includes the three Wellington harbour islands, Matiu/Somes, Mokopun and Makaro/Ward as well as Kapiti and Mana islands. The area also extends out to the 12-nautical mile limit with respect to coastal and marine issues, and out to the 200-nautical mile limit with respect to protected species.

Approximately 4.75% of New Zealand's public conservation land and area lie within Wellington's jurisdiction.

Public conservation land and areas make up 23.04% of all land in Wellington. This consists of:

- 286,726.70 hectares of Public Conservation Land
- 395,638.22 hectares of Sanctuaries to Protect Marine Mammals
- 3,021.11 hectares of Marine Reserves

The large number of issues which are of interest to the Board include:
Deer and Goat Control in the Lower North Island Forest Parks

Conservation features of the area

The main features of Public Conservation Land and Waters within the Board's boundaries are:

- Tararua Forest Park – 114,894.14 ha
- Ruahine Forest Park – 94,819.85 ha
- Aorangi Forest Park – 19,406.07 ha
- Remutaka Forest Park – 19,775.57 ha
- 98 Scenic Reserves – 10,241.54 ha
- 1 Historic Reserve – 5.95 ha
- 21 Recreation Reserves – 841.58 ha
- 151 Stewardship Area – 21,621.09 ha
- 171 Marginal Strip – 1,066.83 ha
- 2 Specially Protected Areas – 416.52 ha
- 2 Marine Reserves – 3,021.11 ha

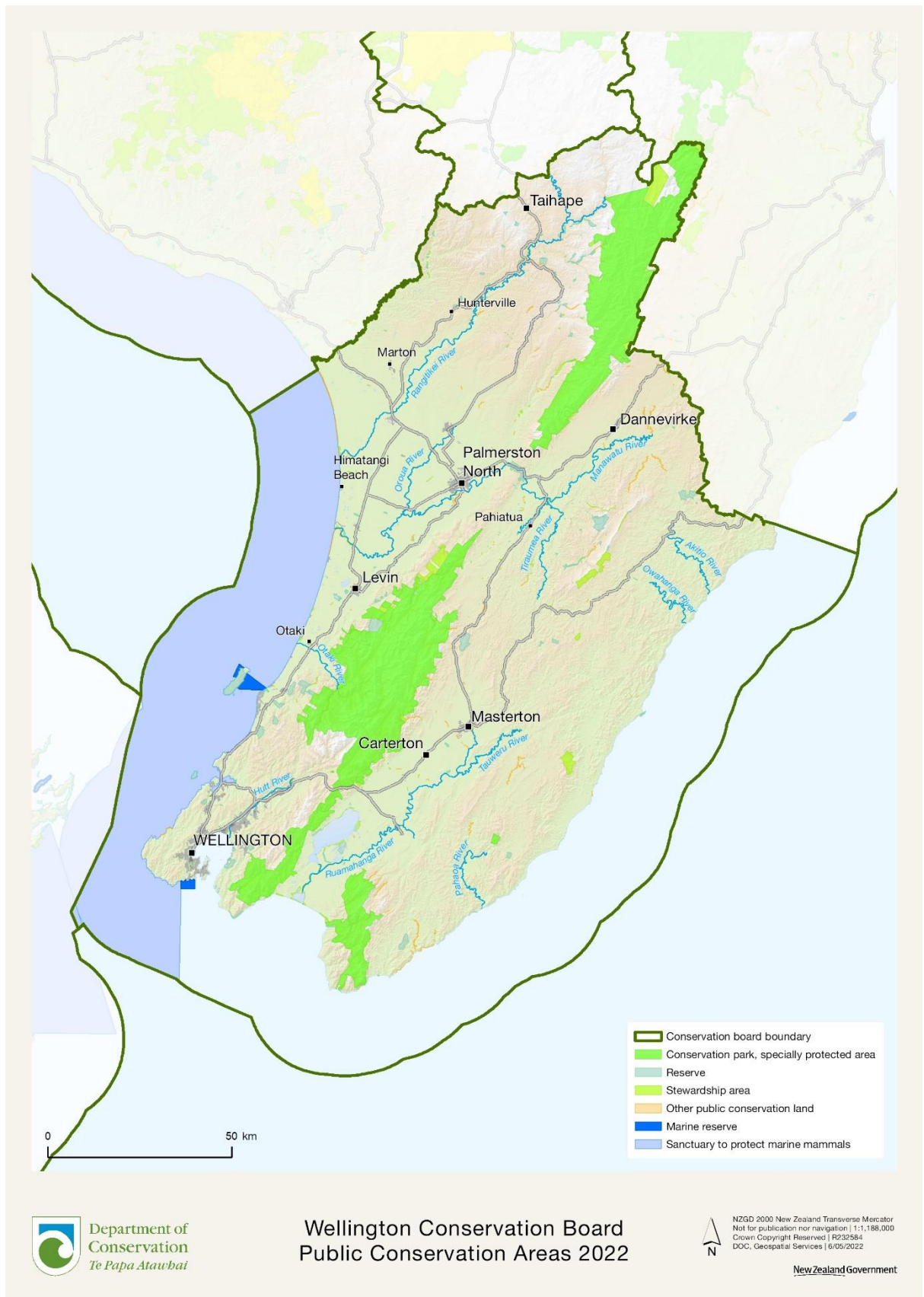


Figure 1: Wellington Conservation Board Jurisdiction

4. Board functioning

Board functions under section 6M of the Conservation Act 1987

The functions of the Board are:

- 1) To recommend the approval by the Authority of conservation management strategies, and the review and amendment of such strategies, under the relevant enactments.
- 2) To approve conservation management plans, and the review and amendment of such plans, under the relevant enactments.
- 3) To advise the Authority and the Director-General on the implementation of conservation management strategies and conservation management plans for the area within the jurisdiction of the Board.
- 4) To advise the Authority or the Director-General:
 - a) on any proposed change of status or classification of any area of national or international importance; and
 - b) on any other conservation matter relating to any area with the jurisdiction of the Board.
- 5) To liaise with any Fish and Game Council on matter within the jurisdiction of the Board.
- 6) To exercise such powers and functions as may be delegated to it by the Minister under this Act or any other Act.

Powers of the Board under section 6N of the Conservation Act 1987

- 1) Every Board shall have all such powers as are reasonably necessary or expedient to enable it to carry out its functions.
- 2) Without limiting the generality of subsection (1), each conservation board may:
 - a) advocate its interests at any public forum or in any statutory planning process; and
 - b) appoint committees of members and other suitable persons, and delegate to them functions and powers.
- 3) The power conferred by subsection (2)(a) shall include the right to appear before courts and tribunals in New Zealand and be heard on matters affecting or relating to the Board's functions.

Functions of the Board under section 30 the National Parks Act 1980

- 1) To recommend management plans, and the review or amendment of such plans, for parks within the jurisdiction of the Board in accordance with sections 45 to 47.
- 2) To consider and determine priorities for the implementation of management plans for national parks.
- 3) To make recommendations to the Minister for the appointment of honorary rangers under section 40.
- 4) To review and report to the Director-General or the Authority, as appropriate, on the effectiveness of the administration of the general policies for national parks within the jurisdiction of the Board.

- 5) To give advice to the Director-General or the Authority:
 - a) on the interpretation of any management plan for a park; and
 - b) on any proposal for the addition of land to any national park or the establishment of a new national park; and
 - c) on any other matter relating to any national park, —
within the jurisdiction of the Board.

Board membership

There were 9 Board members for the reporting year, appointed by the Minister of Conservation. Esther Dijkstra was elected Chairperson and Nicole McCrossin was elected Deputy Chairperson.

The following table lists the membership of the Board between 1 July 2021 and 30 June 2022 and their term of office.

Table 1: Board membership

Board member	Area	Term start	Term end	Years served
Esther Dijkstra	Wairarapa	1 Jul 2016	30 Jun 2022	6
Nicole McCrossin	Wellington	1 Jul 2019	30 Jun 2022	3
Dan Elderkamp	Waipukurau	1 Jul 2019	30 Jun 2022	3
Sara Arhaim	Wellington	1 Jul 2020	30 Jun 2023	2
Nina Mercer	Palmerston North	1 Jul 2021	30 Jun 2022	1
Manaaki Barrett	Otaki	1 Jul 2021	30 Jun 2024	1
Te Rangimarie Williams	Rotorua	1 Jul 2021	30 Jun 2024	1
Toni Love	Wellington	1 Jul 2021	30 Jun 2024	1
Jim Cook	Palmerston North	30 Nov 2021	30 Jun 2023	.7

Member profiles

Esther Dijkstra of Wairarapa (Chairperson)

Dr Dijkstra is a business owner with a PhD in Environmental Science and a Master's in Physical Geography. She's connected to the wider Wairarapa community as an EnviroSchools facilitator, and as a member of the Ruamahanga Whaitua committee

Nicole McCrossin of Wellington

Ms McCrossin is a senior advisor in Māori Crown relations for Te Arawhiti. She has skills in relationship management, communication, and analysis and advice. She is a member of the Wellington City Council Environmental Reference Group.

Dan Elderkamp of Waipukurau

Mr Elderkamp has previously been Chair and member on several committees. He is a keen trumper and occasional hunter familiar with New Zealand conservation issues, both past and present. He has been involved in a number of pest and weed control projects, as well as revegetation. He is currently a retired lifestyle farmer but is still employed as a part-time coach driver. He has an abiding interest in conservation related matters, and actively maintains contact with a number of environmental conservational and outdoor related organisations and groups.

Sara Arhaim of Wellington

Sara is a Strategic Operations Director with a background in law and accounting. She is a risk and compliance expert, able to analyse proposals from a risk perspective, and has extensive work experience in government agencies.

Nina Mercer of Palmerston North

Nina has worked in conservation on and off for nearly 20 years and has a passion for New Zealand's flora, fauna and landscape. With expertise in communication, facilitation and strategy development Nina has created conservation stories and education resources for facilities such as Central Energy Trust Wildbase Recovery in Palmerston North and contributed to national travel magazines. She has also worked closely with Iwi on species translocation projects and in developing strategic and operational frameworks.

Manaaki Barrett of Otaki

Manaaki (of Te Ati Awa ki Whakarongotai, Ngāti Raukawa, and Ngāti Toa) is the Operations Manager for Kāpiti Island Nature Tours, providing 10' years' experience in whanau-owned ecotourism business. He brings extensive knowledge of Kāpiti Island and the surrounding marine reserve to the Board.

Eric James (Jim) Cook of Palmerston North

Eric is a lifelong trumper, fly fisher and hunter, actively enjoying New Zealand's lakes, rivers, and bush, but most of all beloved South Island mountains. Interest in breeding and rearing cage birds and supporting native bird sanctuaries. He is a member of Wellington Fish & Game and is a great advocate for the outdoors; he educates volunteers, trainees and the general public in species recognition, pest control and sustainable habitat management.

Te Rangimārie Williams

Rangimārie (of Taranaki Whānui, Tūhoe, Ngāti Whakaue, and Ngāti Hauiti) has experience in expressing Māori, iwi, hapū and whānau values throughout various environmental processes. She has previously practiced as a resource management and environmental lawyer and has various positions representing and advising Māori organisations on environmental matters.

Toni Love

Toni (of Te Ātiawa) has experience in legal practice and legal academia, particularly related to environmental and Māori law, and their interactions. She is a current board member for Wellington Harbour Islands Board and Para Kore Marae.

Board meetings

The Board held six meetings during the reporting period. Venues for the meetings vary each year to ensure a wide coverage and enable members of the public in the district to attend meetings and access the Board.

Table 2: Board meeting dates and location

Board meeting date	Meeting location and venue
16 July 2021	DOC Office, Manners Street, Wellington
24 September 2021	Via Microsoft Teams
12 November 2021	DOC Office, 28 North Street Palmerston North
11 February 2022	Solway Hotel & Conference Centre, Masterton
1 April 2022	Ramaroa Centre, Queen Elizabeth Park, Paraparaumu
27 May 2021	DOC Office, Manners Street, Wellington

Attendance

The table below summarises the number of Board meetings attended by members out of the total number of meetings held during the year.

Members attended other meetings and events in their role as Board members, including subcommittee meetings and representative roles.

Table 3: Board meetings attended by members

Board member	Board meetings	Liaison meetings	Special events
Esther Dijkstra	6/6	0	0
Nicole McCrossin	6/6	0	0
Dan Elderkamp	6/6	0	0
Sara Arhaim	2/6	0	0
Nina Mercer	6/6	4	0
Manaaki Barrett	6/6	0	0
Te Rangimārie Williams	5/6	0	0
Toni Love	4/6	0	0
Jim Cook	2/3	0	0

Field trips and site inspections

Field trips are an excellent opportunity for Board members to become more aware of conservation issues within their region and to meet with community members undertaking conservation activities.

Table 4: Field trips and site inspections

Field trip date	Field trip destination and purpose
12 February 2022	Moana Wairarapa Organised by Fish and Game and visited JK Donalds Reserve.
2 April 2022	Waikanae Estuary Local iwi representative of Te Ātiawa ki Whakarongotai and the Waikanae Ki Ata Ki Tai project, and the Guardians of the Waikanae Estuary Scientific Reserve welcomed the Board to the Waikanae Estuary to see the great restoration work being undertaken on the reserve. The reserve is home and seasonal habitat to more than 60 species of birds. The Board were given a tour of the reserve and briefed on the Jobs for Nature funded project involving local rangatahi with key work around pest management, nursery work and planting.

Training for members

In addition to the regular updates on the Department's activities provided in the status report, which is considered at each meeting, the following was also covered this year.

- Iwi Relationships

Department involvement in Board meetings

DOC Staff who regularly attending our meetings include:

- Jack Mace, Regional Director, LNI and provided Director updates.
- Rachael Mora Acting Statutory Manager, LNI
- Chris Visser, Statutory Manager, LNI.
- Angus Hulme-Moir, Operations Manager (Kapiti/Wellington); Kathy Houkamau, Operations Manager (Wairarapa); Moana Smith-Dunlop, Operations Manager (Manawatu).

Administrative Support was provided to the Board by the Board Support Officer (Sara Robinson)

In addition to the above the following DOC Staff also attended meetings:

Dave Carlton – to provide updates on the Wild Animal Control Project.

Sam Rowland - to provide a presentation on DOC's Biodiversity Strategy.

Abby Davenport – Business Support covering Board Support absence.

Annual work plan

Please refer to Appendix 1 for the full Board Annual Work Programme and progress commentary.

5. Statutory activity

Wellington Conservation Management Strategy (CMS)

The CMS has now been live for 3 ½ years.

Implementation monitoring

It is now agreed that the Board will receive a CMS report thirdly in line with the reporting schedule and a verbal update is provided by Operations Manager's at intermittent meetings.

Management plans

Apart from ongoing work with the development of the Kapiti Island Reserves conservation management plan, the Board has not undertaken any work involving management plans over the reporting period.

Kapiti Island Reserves Conservation Management Plan

The Kapiti Island Reserves Strategic Advisory Committee (KISAC), set up under the Ngāti Toa Rangatira Claims Settlement Act 2014, is responsible for developing the Kapiti Island Reserves conservation management plan. The Board is kept informed on progress with the plan through Manaaki Barrett who has been appointed to KISAC.

The Board have requested that the CMS milestone in respect of the Kapiti Island Reserves CMP, in order for the right DOC resources to be available.

6. Advice and advocacy

All Board members have responsibility for liaising with other groups when opportunities arise, and some members have specific roles in liaison. The Board appointed various members to liaise with other groups and agencies.

Table 5: Board liaisons and representatives

Board member	Group/agency/organisation
Esther Dijkstra	
Nicole McCrossin	Matiu/Somes Kaitiaki Board Island Bay Predator Free Berhampore, Mt Cook and Newtown Predator Free Friends of Houghton Bay
Dan Elderkamp	Forest and Bird (CHB branch), Ruahine User Group Heretaunga Tramping club Ngati Kahungunu Iwi inc Ruahine Whio Protectors Manaaki Ruahine, Wise Water Use CHB
Sara Arhaim	
Manaaki Barrett	KISAC
Nina Mercer	Horizons Regional Council Environment Network Manawatu
Te Rangimārie Williams	
Toni Love	

Other Conservation Boards liaison

The Board allocates liaison roles with their immediate neighbouring Boards. During the 2020/2021 year a member of the East coast Hawkes Bay Conservation Board attended a meeting that was held in Wellington and an online meeting.

Authority liaison

Wendy Nelson is the NZCA member liaison with the Board. Wendy has attended some of the Board meetings during the year and updated the Board on the activities of the NZCA.

The Board received the agenda, papers and minutes of the NZCA meetings, and the Board Chair received regular communication from the NZCA.

Department advice

The Board provided advice to the Department on the following issues:

- CMS milestone reporting – the Board provides ongoing advice to the Department in the design of milestone reporting and relevant content in order to track progress against the Wellington Conservation Management Strategy.

Community advocacy and involvement

The Board believes that working with conservation organisations and members of the public is very important. Meetings were held in different parts of the Wellington Conservation Board's region and opportunities for the public to attend Board meetings were advertised.

Members of the public attended the Public Forum at several of the year's meetings and a range of issues were raised. The Board appreciated their input and efforts made to attend the meetings and responded by letter with a response to questions asked or concerns raised.

Community visibility

The Board maintains a presence on the Department's website. Updates from the Board were provided throughout the year on activities undertaken.

District and regional council advocacy and advice

The Board appreciates the opportunities to meet with representatives of the four local Councils as there are several regional issues of ongoing interest, including development of the Wellington Region Biodiversity Framework.

Iwi liaison and advocacy

The Board has an informal relationship with iwi roopu and through the district offices information relating to Board meetings are advised.

7. Appendix I –Annual Work Plan

Wellington Conservation Board Te Rūnanga Papa Atawhai o Te Upoko o te Ika Conservation Board

Work Programme 1 July 2021 – 30 June 2022

Work Programme overview

This Work Programme responds to the Letter of Expectation from the Minister of Conservation received 11 November 2021. The intention is that this document will be reviewed and updated at Board meetings during the year, as a living document.

It comprises three parts, some of which contain overlapping objectives:

Part A: Planned Board activities aimed at meeting the Board’s strategic priorities and its core statutory functions:

1. Develop knowledge on the impacts of climate change on the flora and fauna and the conservation estate
2. Work with DOC to reduce the inefficiencies of outdated conservation legislation to incorporate Treaty principles and interests.
3. Develop strong liaison networks as a board with your local councils and active conservation groups.
4. Other statutory functions:
 - a) Land stewardship and classification
 - b) Fish and Game Council




Part B: The Minister’s fundamental priorities as set out in the Letter of Expectation:

5. Support the Implementation of Te Mana o te Taiao – The Aotearoa New Zealand Biodiversity Strategy
6. Contribute to any reviews of National Park Management Plans and Conservation Management Strategies and support their progress effectively to promote strong conservation outcomes
7. Embed the principles of the Treaty of Waitangi in accordance with the obligations of Section 4 of the Act in all aspects of work.
8. Support the transition to a lower carbon conservation delivery model, having regard to the Climate Change Response (Zero Carbon) Amendment Act 2019

Part C: Planned Board activities aimed at general expectations contained in the Minister’s Letter:

9. Progress development of the Kapiti Islands Conservation Management Plan
10. Provide a board member for the Wellington Harbour Islands Kaitiaki Board and Kapiti Island Strategic Advisory Committee.
11. Deliver the Wellington CMS
12. Increase engagement with the community, including with Whanau, hapū and iwi.
13. Support the development of the Kapiti Islands Management Plan under the Ngati Toa Rangatira Claims Settlement Act.
14. Monitor and self-review.

Part D: Risks/issues from the Board’s perspective, and opportunities for conservation growth that are

Key:	Means...
	Action under way and on track, ongoing or completed.
	Potential for concern, early flag.
	Risks identified, delay or concern.

not covered above.

PART A: KEY PRIORITIES AND CORE FUNCTIONS

- 1 Develop knowledge on the impacts of climate change on the flora and fauna and the Conservation Estate.

1.1 **Board objective:** to share the learnings of impacts of climate change with the community.

Planned Board activities, measures, and milestones

	Action	Status	Progress commentary – from July 2021
1.1	Regular briefings from the Department on climate change impacts on flora and fauna and the conservation estate		There has been some reporting around this from the District Managers updates, particularly around slips and access to areas such as Otaki Forks and this impact on Conservation Estate.
1.2	Engagement with district leaders and communities on climate change policy, strategy, and coastal planning		
1.3	Carpool for meetings and visits		When travelling to meetings carpooling takes place whenever possible.
1.4	Sustainable resources used during meetings and field trips		Limited number of paper copies of meeting papers produced and car-pooling on field trips.

Performance measures (to assess performance):

- Briefings on climate change by the Department at regular meetings
- At least one Board member attended one or more climate change hui in each district
-

Milestones (significant steps towards goals):

- Identified land and species at risk of climate change
- Transport emissions minimised for related activity

2 Work with DOC to reduce the inefficiencies of outdated conservation legislation to incorporate Treaty principles and interests.

2.1 **Board objective:** to ensure all conservation legislation incorporates Treaty principles and interests

Planned Board activities, measures, and milestones

	Actions	Status	Progress commentary – from July 2021
2.1	Apply a Treaty Lens over any legislation change		Received training from Jenny Nelson-Smith, Pou Tairangahau, –The Board now has members with specific expertise in this space who provide advice at Board hui.
2.2	Invite Regional Pou (Jenny Nelson-Smith) to all Conservation Board meetings		Jenny has been invited to all Board hui and was able to attend some over the 2021/2022 year.
2.3	Report any inconsistencies between S4 and legislation		
2.4	Annual updating of Board on s4 and related opportunities		Updates received from Pou Tairangahau

Performance measures (to assess performance):

- Number of activities

Milestones (significant steps towards goals):

- Section 4 is visible within legislation

3 Develop strong liaison networks as a Board with local councils and active conservation groups

Planned Board activities, measures, and milestones

	Actions	Status	Progress commentary – from July 2021
3.1	Maintain relationships with local councils		Nina Mercer – liaises with Horizons RC
3.2	Board members engage with relevant community and DOC events		This has been Covid dependent and also the Board relies on DOC inviting making them aware of, and inviting them to, events – this has not happened over the 21/22 period and needs to be improved.
3.3	Continue to appoint Board reps for specific networks		Board members liaise with other Conservation Boards, community groups and District Councils.
3.4	Explore initiatives to encourage greater communication between Board and other stakeholders		Friends of Waikanae and local iwi led a field trip at Waikanae Estuary to talk about the work they do and visited their nursery. Fish and Game were invited to present at Board hui and also led a field trip to Wairarapa Moana.
3.5	Explore initiatives to increase attendance at advertised Board meetings		

Performance measures (to assess performance):

- Attend active conservation group meetings
- Advocate for conservation groups and community
- Communication plan

Milestones (significant steps towards goals):

- Updated representative reports of activity

4 Other Statutory Functions¹

Advice on stewardship land and classification

- 4.1 **Board objective:** to provide sound advice to Conservation Authority or the Director-General on the stewardship land reclassification process and other conservation matters relating to any area within the jurisdiction of the Board

Planned Board activities, measures, and milestones

	Action	Status	Progress commentary – from July 2021
4.1	Review and advise towards increased protection of stewardship land and classification		Not Applicable
4.2	Advise on any other conservation matters relating to any area in the Board's jurisdiction		Not Applicable

Performance measures:

- Provide input into stewardship land reclassification.
- Provide advice on other conservation matters

Milestones:

- Process and complete reclassification presented to Board

¹ Under section 6M of the Conservation Act 1987

4 Liaise with Fish and Game Council on matters within the jurisdiction of the Board

4.2 **Board objective:** To build and maintain positive ongoing working relationships with the Fish and Game Council representatives

Planned Board activities, measures, and milestones

	Action	Status	Progress commentary – from July 2021
4.2	Liaise with Fish and Game to build and maintain ongoing working relationships		Have had Matt Kavermann from Fish and Game attend a meeting and lead a site visit to Wairarapa Moana

Performance measures:

- At least one annual meeting between Board representative and Fish and Game representatives to discuss issues of mutual interest.
- Planning update provided to Board at relevant meetings.

Milestones:

- Comments provided on policy or strategic consultations where they align with the Board's conservation priorities.

PART B: MINISTER'S PRIORITIES 2021-2022

5. Support the Implementation of Te Mana o te Taiao – The Aotearoa New Zealand Biodiversity Strategy

Planned Board activities, measures, and milestones

	Action	Status	Progress commentary – from July 2021
5.1	Engage with communities, strengthen connection and understanding of biodiversity protection in rivers, marine reserves and on land		Visited Lake Wairarapa Moana and Waikanae Estuary. Several field trips cancelled throughout this period due to COVID and weather.
5.2	Board input to management plans includes biodiversity focus		There will be a biodiversity focus with the Kapiti Management Plan which Manaaki represents for so this could be green
5.3	Ensure importance of tikanga and Mātauranga is reflected in DOC strategies and plans		Apply tikanga and Mātauranga lens in discussions with DOC, guided by Board members with expertise in these areas.
5.4	Liaise with local Fish and Game		Have had Fish and Game attend some meetings. And have a Fish and Game Councillor on the Board now. Minutes now sent directly to Fish & Game.
5.5	Board representative at community liaison groups		Board Members sit on a number of Boards such as Matiu Somes Island and Harbour Islands. Liaison occurs with Source to Sea and Ruahine Kiwi in Manawatū rohe also.

Performance measures:

- Number of times Board provides [high quality] formal comment or advocacy on biodiversity protection that improves outcomes.
- Board member attendance at community biodiversity initiatives.
- Biodiversity featured on Board agendas.

Milestones:

- Board will actively engage with conservation communities as part of site visits

6. Contribute to any reviews of National Park Management Plans and Conservation Management Strategies and support their progress effectively to promote strong conservation outcomes

Addressed in Part A

7. Embed the principles of the Treaty of Waitangi in accordance with the obligations of Section 4 of the Act in all aspects of work.

Addressed in Part A

8. Support the transition to a lower carbon conservation delivery model, having regard to the Climate Change Response (Zero Carbon) Amendment Act 2019

Addressed in Part A

PART C: GENERAL EXPECTATIONS

9 Progress development of the Kapiti Islands Conservation Management Plan

9.1 **Board objective:** To assist DOC in the implementation of the KI CMP

Planned Board activities, measures, and milestones

	Action	Status	Progress commentary – from July 2021
9.1	Meet with DOC and Ngati Toa to get an understanding of what is required.		Met with Ngati Toa late 2021. The progression of the development will happen in the 2022/2023 period.
9.2	Kapiti Island CMP a standing agenda item		An update is given at every meeting on what is happening to ensure progression of the development of the CMP

Performance Measures

- Receive and provide feedback to DOC

Milestones

- Timeline for delivery.

10 Provide a Board Member for the Wellington Harbour Islands Kaitiaki Board and Kapiti Island Strategic Advisory Committee

10.1 **Board objective:** To have members sitting on the Board/Committee to receive and provide feedback to the Board on the work being carried out.

Planned Board activities, measures, and milestones

	Action	Status	Progress commentary – from July 2021
10.1	Appoint Board Member to the Wellington Harbour Islands Kaitiaki Board		Nicole McCrossin continues to be the Board member appointed.
10.2	Appoint Board Member to the Kapiti Island Strategic Committee		Manaaki Barrett has been appointed to KISAC.

Performance measures:

- Appointed members attend necessary meetings.

Milestones:

- Feedback to the Board via liaison report

11 Deliver the Wellington CMS

11.1 **Board objective:** To ensure that DOC is meeting the milestones in the CMS

Planned Board activities, measures, and milestones

	Action	Status	Progress commentary – from July 2021
11.1	The Board receive a CMS report thirdly from DOC		The Board received a report thirdly and provides feedback.
11.2	Work with DOC to improve reporting content		Have had meetings with DOC staff to discuss how improvements can be made to the reporting.

Performance measures:

- Provide feedback on reports received, making note of any milestones that are at risk.
- DOC providing CMS reports in a timely manner each third..

Milestones:

- Look at ways to assist DOC to ensure the milestones within the CMS are met.

12 Increase engagement with the community, including with Whanau, hapū and iwi.

Covered in Section C

13 Support the development of the Kapiti Islands Management Plan under the Ngati Toa Rangatira Claims Settlement Act

Covered in Section C

14 Monitoring and Self-review

- 14.1 **Board objective:** To regularly monitor and review the Board's performance and effectiveness.

Planned Board activities, measures, and milestones

	Action	Status	Progress commentary – from July 2021
14.1	Regular reviews of Work Programme and priorities		The Work programme is reviewed on a regular basis.
14.2	Governance workshop for Board		

Milestones:

- Approved Work Programme sent to NZCA and Minister.

PART D: RISKS

Risks and Mitigations

	Risk	Mitigation
A	Lack of community connection between the Board and key stakeholders	Invitations to conservation events within our rohe Wider public knowledge of public forum sections Better comms from Conservation Boards
B	DOC Funding not enough to meet the CMS milestones	DOC allocated more funding in annual budget!

Risks and opportunities were reviewed at the Wellington Conservation Board meetings during 2021/2022.



This report is presented to the New Zealand Conservation Authority as required by the Conservation Act 1987 and distributed to interested parties. Members of the public are welcome to attend conservation board meetings. If you would like more information on the Wellington Conservation Board please see the website www.conservationboards.org.nz or contact the board support officer, at the Department of Conservation in Palmerston North (027) 611 2442 or e-mail Sarobinson@doc.govt.nz