**Conservation Board**

**Nomination Form**

**Office of the**

**Minister Of Conservation**



**Important Information**

All questions must be completed.

The form must be submitted in Word format.

Do not provide a CV or any other attachments, they will not be considered, all information should be included in this form.

Your application may be subject to a due diligence process. A reference may be requested.

Once completed, please email your application in word format to: [nominations@doc.govt.nz](mailto:nominations@doc.govt.nz)

Or, post to:

Minister of Conservation, c/- Department of Conservation

Attention: Rick McGovern-Wilson

PO Box 10-420

Wellington 6143

**Deadline:** Nominations must be received by: 31 January 2025

You can expect to hear back regarding the outcome of your application by: 15 July 2025

# Nominee Details

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| **Which conservation board are you applying for:** |  | | |
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| **Title** |  | | |
| **First name** |  | | |
| **Family name** |  | | |
| **Preferred name** |  | | |
| **Date of birth** |  | **Age** |  |
| **Gender** |  | | |
| **Ethnicity** | NZ European / Māori / Pasifika / Indian / Chinese / MELAA (Middle Eastern, Latin American, African) / Other | | |
| **Iwi affiliations** (if applicable) |  | | |
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| **Full Street Address**  (and postal address if different) |  | | |
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| **Contact number:** |  | | |
| **Secondary contact number:** |  | | |
| **Email address:** |  | | |

# Experience

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| **Current employment** *or most recent if not currently employed.*  Format: position, name of employer (date YYYY – YYYY) |
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| **List any Government appointments held** *e.g. Ministerial appointments*.  Format: position, name of entity (date YYYY – YYYY) |
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| **List any appointments held on private sector boards** *e.g. school and health boards, national NGO, council positions etc.*  Format: position, name of entity (date YYYY – YYYY) |
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| **List work experience** *include significant work history, familiarity with public conservation land and conservation issues, community involvement including conservation activity.*  Format: position, name of employer (date YYYY – YYYY) |
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| **List relevant qualifications** |
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# Skills, attributes, and knowledge

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| **Why do you want to be a member of the Conservation Board for which you are applying?**  *Include detail of your interests, connections or knowledge specific to this Conservation Board region.* |
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| **Do you consider yourself to have skills or knowledge in the following areas?**  Answer Yes or No. | | | | | |
| Nature Conservation |  | Tourism |  | Planning |  |
| Terrestrial Science |  | Community Engagement |  | Legal |  |
| Marine Science |  | Cultural Competency |  | Kaitiakitanga |  |
| Recreation |  | Governance |  | Conservation Law |  |

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| **Relevant skills and attributes you will bring to the position**  *E.g. include information in relation to land and environmental management, nature conservation, kaitiakitanga, natural earth and marine sciences, mātauranga Māori, recreation, tourism, te ao Māori, cultural awareness, the interests of local community including the tangata whenua of the area.* |
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| **How well do you consider your understanding of the Treaty of Waitangi / Te Tiriti o Waitangi**  *Provide a short summary of exposure, study, professional experience with Te Tiriti*. |
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| **Outdoor recreation and other outdoor interests** *(includes food gathering):* |
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# Declaration

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| **Are there any possible conflicts of interest which could arise if you were appointed to the conservation board, if so, what are they?** |
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| **Please highlight your answers:** | | |
| Have you read the information ‘What conservation boards do’ www.conservationboards.org.nz, or talked to the Board Support Officer for the board you are interested in about the expectations, including the nature of the role and time commitment required? | Yes | No |
| Board work involves field trips, site visits and long journeys by car and (very occasionally) by boat. Do you have any health or mobility issues that will require departmental assistance in order for you to participate? | Yes | No |
| AppointNet is a government digital platform, developed by the Public Service Commission, that records membership details of all appointed members on public sector boards and committees. AppointNet is used by licensed users from Departments, Departmental Agencies, Non Public Service Departments that assist responsible Ministers and other appointing authorities with appointments to Public Sector boards and committees. Your details on this form will be shared with approved officials managing appointments on behalf of responsible Ministers and other appointing authorities across the Public Sector. Your details may be used for consideration for other Public Sector board roles and will not be used for any other purpose than appointments to Public Sector bodies. The PSC will keep your information safe by storing it in a secure environment and only allowing access to approved and licensed users. They will only retain personal information for as long as it is required and for the purposes for which the information may lawfully be used. You have the right to ask for a copy of any personal information held in AppointNet about you, and to ask for it to be corrected if you think it is wrong. If you would like to ask for a copy of your information, or to have it corrected, please contact the Public Service Commission at [cerc@publicservice.govt.nz](mailto:cerc@publicservice.govt.nz) | I consent | I do not consent |
| Do you authorise the information provided on this form to be seen by those involved in nomination / selection processes? | Yes | No |
| Do you authorise the Department of Conservation to keep this form on a confidential file after the nomination / selection process? | Yes | No |
| Do you agree to the information provided by you on this form and any accompanying information (in support of this nomination) being released to any person who requests it under the Official Information Act and/or Privacy Act? | Yes | No |
| I understand that, as part of the appointment process, the Department has a procedure for conducting appropriate background checks and due diligence. I authorise the Department to use and disclose the information I have provided for this purpose. | Yes | No |
| I understand that if I have given incorrect or misleading information, or have omitted any pertinent information in my nomination, I may be disqualified from appointment or, if appointed, liable to be dismissed. | Yes | No |

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| **If applying for a South Island conservation board, please complete these additional two declarations**  *If you answer no to both, you will still be considered for appointment* | | |
| Do you authorise the Department to share your nomination and application information with Te Rūnanga o Ngāi Tahu, for discussion between the Department and Papatipu Rūnaka Chairpersons, for the sole purpose of providing advice to the Department on board appointment processes? | Yes | No |
| If you have answered 'No', do you authorise the Department to share your name with Te Rūnanga o Ngāi Tahu, for the sole purpose of providing advice to the Department on board appointment processes? | Yes | No |

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| **How did you hear about this position?**  *Please state (e.g. Facebook, Google, newspaper, DOC website, referral, or other* |
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| **Date** |  | **Signature of nominee** |  |

# Nominator to complete (optional)

If you have a nominator to endorse your application, or someone nominating you on your behalf, they must complete this section.

If you are nominating yourself, please leave this section blank.

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| **Title** |  |
| **First name** |  |
| **Family name** |  |
| **Email address** |  |
| **Contact number** |  |

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| **Are you nominating this applicant in a personal capacity or on behalf of an Organisation?** |
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| **Name of Organisation** |
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| **Date** |  | **Signature of nominator** |  |