**Newspaper advertisements**

**Explanatory notes**

Section 26ZM(4) of the Conservation Act 1987 requires applicants to publicly advertise their application to transfer or release any live aquatic life to freshwater.

The advertisements must be placed in the Public Notices section with a typical size of 2.5cm by 7.5cm. In addition, the advertisement must;

* Be on at least two consecutive Saturdays[[1]](#footnote-1) in at least one newspaper circulating in the area that the application relates to (s26ZM(4)(a)).
* Specify the period for submissions is specified as 20 working days from the date of the first advertisement (s26ZM(4)(b)).

The closing date for submissions must be stated in the advertisement. The submission period is 20 working days after the date of the first advertisement. Please note that ‘working day’ is defined in the Conservation Act 1987 and you need to check you submission period complies with this.

Unless one is not required, an Environmental Impact Assessment (EIA) should be completed and approved by the Department of Conservation prior to publicly notifying an application to transfer or release live aquatic life.

The applicant must provide the Department of Conservation with evidence that the advertisements have been placed in newspapers. It is ideal to forward the originals, but photocopies of the notices that clearly show the name of the newspaper and the date of issue are acceptable.

The placement and cost of the advertisement is the responsibility of the applicants.

Advertisements should be published in the format below to ensure the requirements for public notification are met.

**Suggested newspaper format**

**transfer or release of live aquatic life section 26zm conservation act 1987**

***[insert applicant’s name]***notify their intention to seek the consent of the Minister of Conservation to transfer, or to release, or to transfer and release: ***[insert common and Latin names of each species]*** from a ***[insert type, name and location of place the fish are being transferred from]*** into ***[ensure description of receiving environment and its location are clear. Include physical address of property, and legal description].***

A copy of the application may be viewed during ordinary office hours at the Department of Conservation’s ***[insert name of town, city]***office. Any person or persons may make a submission in writing for the attention of the Director-General of Conservation but addressed to ***[insert name of local Department of Conservation Conservator and postal address]***by no later than **5pm** on ***[insert day and date****].* Submissions should include a contact name and address and include the grounds for support or objection to this consent application.

Applicant ***[name of applicant]***

***For the second advertisement you should add****:*

This is the second publication of this notice. The first publication was on ***[day, date]***.

1. Papers that do not publish on a Saturday e.g. The Western Leader, cannot be used for public notification as the Act specifically states the advertisement must be advertised on two Saturdays. [↑](#footnote-ref-1)