

# Drone Use Form – Green Category Locations (Commercial Purposes)



Department of  
Conservation  
*Te Papa Atawhai*

New Zealand Government

## Is this the right application for me?

Use this application form if you meet the following criteria:

- You are taking off, landing, or hovering your drone on Public Conservation Land.
- You are using your drone for **commercial purposes**.
- You will comply with DOC's Standardised Drone Operating Conditions.
- You want a 1-year concession term (or less).
- The proposed Public Conservation Land location(s) where you want to operate your drone are 'Green Category' location(s).

If you want to use your drone for **research purposes** or **recreational purposes** at **Green Category** locations (for a concession term of 1-year or less), apply for a permit online.

[Apply for a recreational drone permit<sup>1</sup>](#)

[Apply for a research drone permit<sup>2</sup>](#)

If you want to use your drone (regardless of purpose) at any **Red Category** or **Orange Category** locations or you want to use your drone at **Green Category** locations for a concession term of longer than 1-year, you will need to complete the **Drone Use Application Form – Orange and Red Category Locations**.

For more information see [Drone use on conservation land: Apply for permits<sup>3</sup>](#) webpage.

## How do I complete this application form?

- Complete all sections of this form.
- DOC encourages electronic applications (e.g. email a typed Word document), rather than handwritten applications. Electronic applications are easier to read and less likely to be returned to you for clarification.
- If you require extra space, attach or include extra documents and label them according to the relevant section. Record all attachments in the table at the back of the application form (section H).

## I need help, where can I get more information?

- Check the DOC's [Drone use on conservation land: Apply for permits<sup>4</sup>](#) webpage.
- Contact the Permissions Team at [permissions@doc.govt.nz](mailto:permissions@doc.govt.nz).

## How do I submit my application?

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<sup>1</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/all-permissions/drone-use-on-conservation-land/recreational-drone-use/>

<sup>2</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/all-permissions/drone-use-on-conservation-land/research-drone-use/>

<sup>3</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/drone-use-on-conservation-land/>

<sup>4</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/drone-use-on-conservation-land/>

Email your completed application, recommended location forms, and any other attachments to [permissions@doc.govt.nz](mailto:permissions@doc.govt.nz)

## What happens next?

Once received, your application will be assessed by DOC.

- If your application is complete, we will begin processing.
- If your application is incomplete, it will be returned to you for more information.

## What processing fees will I pay?

You will be required to pay a **processing fee** for your application. The processing fee is listed on the [Drone use on conservation land: Apply for permits](#)<sup>5</sup> webpage.

In addition, if you are granted a concession you will also be required to pay an annual **activity fee** and annual **management fee**. These fees are listed on the [ongoing concession fees](#)<sup>6</sup> page on the DOC website.

DOC will invoice your processing fee after a decision has been made on your application. If you withdraw your application, you will be invoiced for the costs incurred by DOC up to that point.

## What activity fees will I pay?

If your concession is granted, you will be required to pay an **activity fee**. The activity fee is dependent on the purpose for which you use your drone, and the frequency in which you use your drone. For more information see the [Drone use on conservation land: Apply for permits](#)<sup>7</sup> webpage.

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<sup>5</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/drone-use-on-conservation-land/>

<sup>6</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/managing-your-concession/ongoing-concession-fees/>

<sup>7</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/drone-use-on-conservation-land/>

## A. Applicant details

Legal status of applicant (tick)	<input type="checkbox"/> Individual (Go to ①)		
	<input type="checkbox"/> Registered company (Go to ②)	<input type="checkbox"/> Trust (Go to ②)	
	<input type="checkbox"/> Incorporated society (Go to ②)	<input type="checkbox"/> Other e.g. Educational Institutes (Go to ②)	
①	Applicant name (individual)		
	Phone	Mobile phone	
	Email		
	Physical address		Postcode
	Postal address (if different from above)		Postcode
②	Applicant name (full name of registered company, trust, incorporated society or other)		
	Trading name (if different from applicant name)		
	NZBN if applicable (to apply go to: <a href="https://www.nzbn.govt.nz">https://www.nzbn.govt.nz</a> )	Company, trust or incorporated society registration number	
	Registered office of company or incorporated society (if applicable)		
	Company phone	Company website	
	Contact person and role		
	Phone	Mobile phone	
	Email		
	Postal address		Postcode
	Street address (if different from Postal address)		Postcode

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## B. Pre-application meeting

Have you had a pre-application meeting or spoken to someone in DOC?

No

Yes

If yes, state when and who with:

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## C. Type of drone activity

I intend to take off, land, and/or hover<sup>8</sup> my drone on Public Conservation Land for the following purposes (tick which apply):

### Commercial Use – Filming/Photography producing media content for the public

- Commercial Use – Filming – Commercials
- Commercial Use – Filming – Feature Film
- Commercial Use – Filming – Television Drama
- Commercial Use – Filming – Documentary
- Commercial Use – Filming – Sporting Event
- Commercial Use – Filming – Schools and Students
- Commercial Use – Filming – Conservation / Recreation Promotion
- Commercial Use – Photography

### Commercial Use – Filming/Photography not producing media content for the public (i.e., land surveys or mapping to support building projects)

- Commercial Use – Filming
- Commercial Use – Photography

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## D. Term

Tick the following:

- The maximum concession term I am applying for is 1-year.

**Note:** *The concession term will start from the date your concession is granted.*

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<sup>8</sup> “Hover” refers to keeping a drone in a stationary position in the air/above the ground.

## E. Public Conservation Land Locations

This application form is for those seeking to operate a drone for **commercial purposes** at Green Category locations, as identified on the [Drone use on conservation land: Apply for permits](#)<sup>9</sup> webpage. You must identify all the Public Conservation Land locations where you want to use your drone. Use [DOC maps](#)<sup>10</sup>. You must then refer to the [Drone use on conservation land: Apply for permits](#)<sup>11</sup> webpage to establish the drone category for that land (see fictional example below):

Name of public conservation land: <i>Note:</i> Use the <i>official</i> place name as shown on <a href="#">DOC maps</a>	Drone Category
<i>Example:</i> <i>Blue Duck Conservation Area</i>	<i>Example:</i> <i>Orange Category</i>

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<sup>9</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/drone-use-on-conservation-land/>

<sup>10</sup> <http://maps.doc.govt.nz/mapviewer/index.html?viewer=docmaps>

<sup>11</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/drone-use-on-conservation-land/>

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## F. Effects assessment

Drones can have adverse effects on the natural, cultural, historical, and recreational values of Public Conservation Land. To grant a concession, DOC must be assured any adverse effects can reasonably be avoided, remedied, or mitigated.

To reasonably avoid, remedy, or mitigate any adverse effects from drones, we have developed [DOC's Standardised Drone Operating Conditions](#)<sup>12</sup>. DOC considers anyone complying their drone with these conditions complies with the requirement to avoid, remedy, or mitigate adverse effects.

Tick to confirm the following:

- I have read and understood DOC's Standardised Drone Operating Conditions for operating a drone on Public Conservation Land; and
- I will comply with DOC's Standardised Drone Operating Conditions for operating a drone on Public Conservation Land.

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## G. Other

Is there any further information you wish to supply in support of your application (e.g. evidence of training or certification in piloting drones)? If you need more space, continue your answer on a separate document and fill in section H 'Attachments'.

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## H. Attachments

Additional attachments (apart from recommended location forms) should *only* be used if there is not enough space on the form or you have additional information that supports your application (e.g. a drone licence, a map to support your NZTM GPS locations). Label each document clearly and complete the table below.

Section of the application form the attachment relates to	Document name	Description of attachment
<i>Example: Section G Other</i>	<i>Example: Drone Training Certificate</i>	<i>Example: Qualification for drone flying</i>

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<sup>12</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/drone-use-on-conservation-land/drone-safety/>

## I. Checklist

Application checklist	Tick
I have read, understood, and will comply with the relevant <a href="#">New Zealand Civil Aviation Rules</a> <sup>13</sup>	<input type="checkbox"/>
I have completed all sections of this form and understand that the form will be returned to me if it is incomplete.	<input type="checkbox"/>
I certify that the information provided in this application form and any attached additional forms and information is true and correct, to the best of my knowledge.	<input type="checkbox"/>
I agree to pay the processing fees for my application.	<input type="checkbox"/>

## J. Terms and conditions for a credit account with the Department of Conservation

Have you held an account with the Department of Conservation before?	Tick
No	<input type="checkbox"/>
Yes	<input type="checkbox"/>
If "yes", under what name:	

**In ticking this checklist and placing your name below you are acknowledging that you have read and agreed to these terms and conditions for an account with the Department of Conservation**

Terms and conditions	Tick
I/We agree that the Department of Conservation can provide my/our details to the Department's Credit Checking Agency to enable it to conduct a full credit check.	<input type="checkbox"/>
I/We agree that any change which affects the trading address, legal entity, structure of management or control of the applicant's company (as detailed in this application) will be notified in writing to the Department of Conservation within 7 days of that change becoming effective.	<input type="checkbox"/>
I/We agree to notify the Department of Conservation of any disputed charges within 14 days of the date of the invoice.	<input type="checkbox"/>
I/We agree to fully pay the Department of Conservation for any invoice received on or before the due date.	<input type="checkbox"/>
I/We agree to pay all costs incurred (including interest, legal costs and debt recovery fees) to recover any money owing on this account.	<input type="checkbox"/>

<sup>13</sup> <https://www.aviation.govt.nz/drones>

I/We agree that the credit account provided by the Department of Conservation may be withdrawn by the Department of Conservation, if any terms and conditions (as above) of the credit account are not met.

I/We agree that the Department of Conservation can provide my details to the Department's Debt Collection Agency in the event of non-payment of payable fees.

**Applicant Name/s  
(of authorised  
person/s)**

**Date**