

# Data Report for NZTCS Assessments

The report aims at collating information on species or lower-level taxon to assist with the New Zealand Threat Classification System (NZTCS). Please complete this form and provide as much detailed information as possible. Complete a data table for each species or lower-level taxon individually by duplicating the ‘Taxon Details’ table below as needed. Do not use jargon, be clear and concise. Include extra information, for example maps and Excel spreadsheets, in separate files and send all files with this form. When completed, send the report to the NZTCS administrator at [ThreatStatus@doc.govt.nz](mailto:ThreatStatus@doc.govt.nz).

Supplier’s Contact Details	
<b>Name</b>	
<b>Organisation</b>	
<b>Address</b>	
<b>E-mail</b>	
<b>Telephone numbers</b>	
<b>Contract Manager</b>	<i>(when applicable)</i>

Taxon Details	
<b>Species type</b>	
<b>Scientific name</b>	<i>(genus, epithets, naming authority)</i>
<b>Common name</b>	
<b>Taxonomic status</b>	<i>(determinate, indeterminate or unresolved)</i>
<b>Endemicity</b>	<i>(endemic, non-endemic, exotic, unknown)</i>
<b>Generation time</b>	<i>(number of years)</i>
<b>Notes</b>	<i>(any relevant information known about this taxon)</i>
Population Size & Trend	
<b>Location</b>	<i>(geographic extend of this report)</i>
<b>Estimated population size</b>	<i>(estimates for the total number of individuals, multiple-year estimates if available)</i>
<b>Estimated number of mature individuals</b>	<i>(estimates for the total number of breeding individuals, multiple-year estimates if available.)</i>
<b>Distribution</b>	<i>(species distribution including habitat use, estimates of area of occupancy, estimate size of breeding habitat. Excel spread sheet or other documents can be attached to this form)</i>
<b>Estimated population trend – Past</b>	<i>(estimates of trend: stable, percentage increase or decrease, estimated period in years, is the trend consistent across the species range?)</i>
<b>Estimated population trend - Future</b>	<i>(estimates of percentage increase or decrease, estimated period [10 years or 3 generation time], is the trend expected to be consistent across the species range?)</i>

<b>Identified threats</b>	<i>(list and explain identified threats that are impacting on population size and trend, e.g. predator, habitat loss, etc...)</i>
<b>Notes on population size and trend</b>	<i>(e.g. change in population range)</i>
<b>Conservation Status &amp; Qualifiers</b>	
<b>Current threat status and qualifiers</b>	<i>(if the species has not been assessed before, it is a 'New Listing')</i>
<b>Recommended threat category and conservation status</b>	<i>(using the latest <a href="#">NZTCS manual</a>, suggest the relevant threat category for the taxon)</i>
<b>Recommended qualifiers</b>	<i>(using the latest <a href="#">NZTCS manual</a>, list all suggested qualifiers relevant to the taxon. Explain why these qualifiers apply to the taxon)</i>
<b>Notes</b>	<i>(provide any further information to support your recommendations)</i>