



The Department recommends that you contact the Department of Conservation Office closest to where the activity is proposed to discuss the application prior to completing the application forms. Please provide all information requested in as much detail as possible. Applicants will be advised if further information is required before this application can be processed by the Department.

This form is to be used when the proposed activity is the building or use of any private or commercial facility or structure on public conservation land managed by the Department of Conservation. Examples may include lease of land to erect an information centre; authorisation to erect a weather station; or construct or lease a private/commercial campground or lodge. This form is to be completed in conjunction with either Applicant Information Form 1a (longer term concession) or Applicant Information Form 1b (one-off concession) as appropriate.

Please complete this application form, attach Form 1a or Form 1b, and any other applicable forms and information and send to permissions@doc.govt.nz. The Department will process the application and issue a concession if it is satisfied that the application meets all the requirements for granting a concession under the Conservation Act 1987.

If you require extra space for answering please attach and label according to the relevant section.

A. Description of Activity

Please describe the proposed activity in detail – where the site is located, please use NZTM GPS coordinates where possible, what you intend to use the building for, whether you intend to make any changes to the infrastructure.

Please include the name and status of the public conservation land, the size of the area for which you are applying and why this area has been chosen.

If necessary, attach further information including a map, a detailed site plan and drawings of proposal and label Attachment 3b:A.

The proposed activity is a continuation of the activity currently authorized as PAC-13-18-11. Conservation area Moeraki Unit J42 095. The application is also for a licence for “Non Exclusive” use of the Moeraki Foreshore Marginal Strip (2808564). This to allow the awning of the shop to extend slightly onto this parcel of land.

The address is Haven Street Moeraki. Legal description Sec 26-27 Blk V11 Tn of Moeraki and consists of an area of approximately 243 sq/mtrs.

The building consists of two containers joined under one roof, on a concrete pad and is fully compliant as approved by the Waitaki District Council. The building has been landscaped and decorated to “fit in” with the area which includes the local boat ramp and wharf.

The site is the only site in Moeraki suitable for this activity and includes adequate and safe parking for the operation..

The business is a fish and chip shop and trading as “The Fish Wife”, selling fresh caught varieties of fish and locally caught crayfish. The business has proven to be extremely successful, attracting custom from all over, only positive feedback (from visitors and locals), complementing other businesses and helping put Moeraki on the map as a destination. Operating hours are variable between 10am to 6pm mainly Friday (seasonal), Saturday, Sunday and Public Holidays, dependant on seasonality and traffic. Typically open for 30 hours a week.

B. Alternative sites considered

If your application is to **build, extend or add** to any permanent or temporary structures or facilities on public conservation land, please provide the following details:

- Could this structure or facility be reasonably located outside public conservation land? Provide details of other sites/areas considered.
- Could any potential adverse effects be significantly less (and/or different) in another conservation area or another part of the conservation area to which the application relates? Give details/reasons

As stated in section A there are no other sites in the township of Moeraki that would suit the activity. The building is constructed at the eastern end of the site and allows continued access to the local boat ramp and wharf. The building footprint, including the concrete pad is approximately 124 sq/mtrs.

The location of the building on this site fits in with all the other activities in the area. Eateries, Power Boat Club, Wharf, Boat Ramp, Tavern and public toilets.

C. Larger area

Is the size of the area you are applying for **larger** than the structure/facility

YES

If **yes**, please detail the size difference in the box below, and answer the following 3 questions, if **no** please go on to the next section:

The building platform is 124 sq.mtrs and the site is 243 sq.mtrs.

Is this necessary for safety or security purposes? **YES**

Is this necessary as an integral part of the activity? **YES**

Is this essential to carrying on the activity? **YES**

If the answer to any of the above is yes, please provide details and attach supporting evidence if necessary and label Attachment 3b:C.

The balance of the site is to the west of the building, provides safe angle parking (signed) and boundary's a public car park area.

This whole area provides adequate off street parking and also access for delivery vehicles and boat ramp users.

D. Exclusive possession

Do you believe you need **exclusive possession** of the public conservation land on which your structure/building is located, ie no one else can use the land during your use of it? **YES**
(Exclusive occupation requires a lease which requires public notification of the application)

If **yes**, please answer the following 3 questions, if no please go to the next section:

Is exclusive possession necessary to protect public safety? **YES**

Is exclusive possession necessary to protect physical security of the activity? **YES**

Is exclusive possession necessary for the competent operation of the activity? **YES**

If the answer to any of the above is yes, please provide details and attach supporting evidence if necessary and label Attachment 3b:D.

Exclusive possession is necessary as the structure contains cooking facilities (hot vats), aerated water tanks (live crayfish) and refrigeration units. Public access to these area's needs to be controlled (trades persons) or prevented.

There are hand rails and barriers (approved WDC) in place to protect the public using the facility and the balance of the site is required, in its entirety, to provide safe parking.

There is an (exclusive occupation) lease already in place.

E. Technical Specifications (for telecommunications sites only)

Frequencies on which the equipment is to operate

Power to be used (transmitter output)

Polarisation of the signal

Type of antennae

The likely portion of a 24 hour period that transmitting will occur

Heaviest period of use

F. Term

Please detail the length of the term sought (i.e. number of years or months) and why.

Note: An application for a concession for a period over 10 years must be publicly notified, an application for a concession up to 10 years will not be publicly notified unless the adverse effects of the activity are such that it is required, or if an exclusive interest in the land is required.

The length of term sought is for the term of the current land lease but not less than 30 years.

G. Bulk fuel storage

Under the Hazardous Substances and New Organisms Act 1996 (HSNO Act) 'Bulk fuel storage' is considered to be any single container, stationary or mobile, used or unused, that has a capacity in excess of 250 litres of Class 3 fuel types. This includes petrol, diesel, aviation gasoline, kerosene and Jet A1. For more information on Hazardous Substances, go to:

<http://www.business.govt.nz/worksafe/information-guidance/legal-framework/hsno-act-1996>

Do you intend to store fuel in bulk on the land as part of the activity?

NO

I. Other

Is there any further information you wish to supply in support of your application? Please attach if necessary and label Attachment 3a:l.
